BCWSA

MINUTES OF THE REGULAR BOARD MEETING
December 23, 2025

PRESENT: John Cordisco, Michael Schwartz, Raymond Richardson and Michael Fehrle
Benjamin W. Jones, CEO; Jason Hillaert, CFO; Scott Holbert, Esquire; Russell Dunlevy, P.E.; Steven Hartman, P.E. and Sarah Schaffer, Executive Assistant

TEAMS: Bryan Allen and Joe Pezzino

VISIOTRS: None

CALL TO ORDER:

The BCWSA's Chairman, John Cordsico, called the Regular Meeting of the BCWSA to order at 9:30 A.M.

MINUTES:

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Minutes of the BCWSA's Regular Board Meeting of November 26, 2025. (Minutes are attached to the Minute Book)

REPORT OF THE CEO: ***Benjamin W. Jones***

-Bid Award-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously awarding the Tank Cleaning & Sludge Hauling Services contract to the lowest responsive bidder, Wind River Environmental, LLC, for a two (2) year period. (memo from BWJ dated 12/23/25 and bid tabulation are attached to the Minute Book)

-Authorization to Advertise-

Landscaping & Restoration Services

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously authorizing advertising the 2026 Landscaping & Restoration Services contract through the PennBid program and newspaper. (memo from BWJ dated 12/23/25 is attached to the Minute Book)

-Deed of Dedication; Doylestown Borough-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Deed of Dedication agreement between CTK Calkins Owner LLC and BCWSA, associated with assigning BCWSA certain sanitary sewer infrastructure under the surface of North Broad Street located in Doylestown Borough. (memo from BWJ dated 12/23/25 and agreement are attached to the Minute Book)

-Deed of Dedication; Middletown Twp-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Deed of Dedication agreement between Oxford Valley Owner 1 LLC and BCWSA, associated with the dedication of 836LF of 8" PVC sanitary sewer main, 1 manhole and 20' wide sanitary sewer easements, located at the Oxford Valley Mall in Middletown Township. (memo from BWJ dated 12/23/25 and agreement are attached to the Minute Book)

-Additional Sewer Service No Improvements; Bensalem Twp-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Additional Sewer Service No Improvements agreement between BCWSA and Trackstar Part LP, associated with the purchase of twenty-six (24 new, 2 existing) additional EDUs to serve a new laundromat located in a strip mall in Bensalem Township. (memo from BWJ dated 12/23/25 and agreement are attached to the Minute Book)

ENGINEERS REPORT:

Gilmore & Associates

Russell Dunlevy, P.E., presented the Engineer's Report dated 12/23/25 to the Board of Directors.

1. Upper Dublin Diversion Pump Station
BCWSA Contract UDT-14 (GC)
Application for Payment No. 6

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Application for Payment No. 6 to General Contractor Eastern Environmental Contractors (EEC),

associated with referenced sanitary sewage pump station project in Upper Dublin Township, as recommended by the Engineer.

2. Upper Dublin Diversion Pump Station
BCWSA Contract UDT-14 (EC)
Application for Payment No. 2

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Application for Payment No. 2 to General Contractor Brendan Stanton, Inc. (BSI), associated with the referenced sanitary sewage pump station project in Upper Dublin Township, as recommended by the Engineer.

3. BCWSA Main Office Window Replacement
BCWSA Contract CB-77
Application for Payment No. 1

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Application for Payment No. 1 to Contractor MTD Construction Co., Inc. (MTD), associated with the referenced window replacement project in Doylestown Township, as recommended by the Engineer.

4. Bristol Borough Wastewater Treatment Plant Ultraviolet Disinfection
Authorization to Advertise for Bids

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously authorizing the preparation of formal bidding documents and advertising for bids for the referenced project, as recommended by the Engineer.

Consulting Engineer's Report; Carroll Engineering Corporation

Steven Hartman, P.E., presented the Consulting Engineer's Report dated 12/17/25 to the Board of Directors.

I. PLUMSTEAD SEWER SYSTEM AREA

A. Pump Station 1A Force Main Extension in Plumstead

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Application and Certificate for Payment No. 1 (Final) to Joseph Jingoli & Son, Inc. for work associated with the referenced project, as recommended by the Consulting Engineer.

SOLICITORS REPORT:

-Base Rate Adjustment Agreement; Warrington Township-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Base Rate Adjustment agreement between BCWSA and Wal-Mart Real Est Bus Trust. (memo from BWJ dated 12/23/25 and agreement are attached to the Minute Book)

CFO's REPORT*: Jason Hillaert, CFO*

-Bills for Payment-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Bills and Requisitions dated 12/23/25. (bills are attached to the Minute Book)

OLD BUSINESS:

NEW BUSINESS:

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving January 28, 2026, as the date for the BCWSA Reorganization and Regular Board Meeting of 2026.

ADJOURNMENT:

1/28/26
DATE

SECRETARY

NEXT REGULAR BOARD MEETING: JANUARY 28, 2026